

J O B A N N O U N C E M E N T

Asian and Pacific Islander Older Adults Task Force (APIOATF)

*The APIOATF seeks a seasoned professional to provide indirect services to Los Angeles County aging organizations through **Cultural Competency Training and Technical Assistance**. The goal of the program is to increase participation of low-income and ethnic elders (African American, Asian and Pacific Islanders, Latinos and Native Americans) in available programs.*

Little Tokyo Service Center CDC, a California nonprofit corporation, is the fiscal sponsor for the APIOATF.

J O B D E S C R I P T I O N

Job Title: Cultural Competency Trainer

Status: Part-Time (20 hours) or Full-Time Salaried,

Start Date: Open until filled

Duties and Responsibilities:

Under the direction of the Director of the APIOATF, the Cultural Competency Trainer will provide training and technical assistance to Los Angeles County Area Agency on Aging (AAA) contracted service providers through a federally funded contract entitled Multi-Ethnic Network for Training, Outreach and Resources for Seniors (MENTORS) project.

Duties include:

- Research, organize and implement training sessions on low-income, culturally diverse communities mentioned above.
- Research, plan and deliver training sessions on aging issues such as ethnic outreach strategies, intergenerational conflicts, disability and caregiving trends to the staff of targeted agencies that provide older adults services;
- Plan, organize and conduct workshops on disability, low-income and ethnic elderly issues for contracted aging service providers;
- Provide technical assistance to contracted aging service providers in areas of translation, information and assistance, culturally appropriate ethnic minority outreach strategies, community resources, etc.;
- Research and develop training curricula on current aging issues impacting ethnic minority and disabled communities;
- Participate in major aging collaborative and coalitions regarding older adult issues, representing low-income and ethnic minority needs and concerns;
- Implement monthly MIS and other program reports, compile billing service units and data;

- Fulfill other duties as deemed necessary and appropriate, including activities and assignments relating to the Little Tokyo Service Center as a whole.

Qualifications and Experiences:

- Master's degree in Gerontology, Social Services or related field
- In-depth understanding of issues impacting ethnic elders
- Minimum of two year experience in public speaking
- Ability to plan and facilitate training, workshop and technical assistance efforts
- Excellent writing and speaking skills essential
- California driver license and access to insured automobile

Salary and Benefits: Commensurate with qualifications

How to apply: Interested applicants should submit a resume and cover letter to:

Human Resources
Asian and Pacific Islander Older Adults Task Force
Little Tokyo Service Center
244 S. San Pedro Street, Ste #409
Los Angeles, CA 90012
cchan@LTSC.org